

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."

RFQ No. 23- 1720 -NP-SV
Date: 15-Nov-23

Company Name:

Company Address:

Contact Person:

Contact No.:

PhilGEPS Reg. No.:

Company TIN:

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
	12	PIECE	MIXING BOWLS - STAINLESS STEEL STANDARD SIZE 26cm - 30 cm			
	11	SET	MEASURING CUP (STACKABLE TYPICAL COOKING STAINLESS STEEL MEASURING CUP SIZES ARE 1 CUP, 1/2 CUP, 1/3 CUP, 1/4 CUP AND 1/8 CUP)			
	11	SET	MEASURING SPOON (STANDARD SIZE STAINLESS STEEL 1/4, 1/2, 1 TEASPOON AND 1 TABLESPOON)			
	2	PIECE	COOKING PAN (NON-STICK SIZE 24 cm STAINLESS STEEL)			
	2	PIECE	COOKING PAN (NON-STICK SIZE 28 cm STAINLESS STEEL)			
	6	PIECE	COOKING PAN (NON-STICK SIZE 32 cm			
	4	PIECE	COOKING POT (NON STICK STAINLESS STEEL WITH GLASS LID SIZE 16cm)			
	4	PIECE	COOKING POT (NON STICK STAINLESS STEEL WITH GLASS LID SIZE 20cm)			
	6	PIECE	COOKING POT (NON STICK STAINLESS STEEL WITH GLASS LID SIZE 24cm)			
	12	PIECE	SPATULA - RUBBER SIZE SMALL			
	12	PIECE	SPATULA - RUBBER SIZE MEDIUM			
	12	PIECE	SPATULA - RUBBER SIZE LARGE			
	6	PIECE	BAKING PAN - SQUARE STANDARD SIZE 9X9 INCH NON-STICK COLOR BLACK/SILVER/CARBON			
	6	PIECE	BAKING PAN - RECTANGLE SIZE 9X13 INCH DEPTH NON-STICK BLACK/SILVER/CARBON			
	6	PIECE	BAKING PAN - ROUND STANDARD 9 INCH NON-STICK BLACK/SILVER/CARBON			
	6	PIECE	BAKING PAN - ENSAYMADA MOLDER STANDARD SIZE NON-STICK			
	3	PIECE	KNIFE - HEAVY DUTY			
	4	PIECE	CHOPPING BOARD - WOOD STANDARD SIZE			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract			
			(ABC): PhP 55,452.22			

PURPOSE: RJJWC - X - FOR THE CONDUCT OF TRAINING FOR BPA RESIDENTS IN REGION 10

PR No. 2023-11-1720

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O) upon receipt of the P.O.

FAILURE to sign the original P.O means that the bidder

is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

ARNEL V. RADAZA
Procurement Officer

Supplier

Signature over Printed Name

Company Name:

Company Address:

Contact Person:

Contact No. :

Philgeps Reg. No. :

Company TIN:

RFQ No.:

23- 1720 -NP-SV

Date:

15-Nov-23

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non – compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

As a condition for award, you will be required to submit the following documentary requirements:

- * Accomplished Quotation (for goods or infra)/Proposal (for consulting)

* Mayor's Permit

* PhilGEPS Registration No.

* PCAB license (for infra)

* Income/Bussines Tax Returns for Contract with an ABC amounting above Php. 500k

*Notarized Omnibus Sworn Statement for contracts with an ABC amounting to above Php. 50,000.00
- Note:

Submission of PhilGEPS Platinum Certificate of Registration and Membership is acceptable in lieu of the Mayor's Permit and PhilGEPS Reg. No.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD – Procurement Unit, DSWD Field Office 10, Masterson Avenue, Upper Carmen, Cagayan de Oro City or email it to procurement.dswd.fo10@gmail.com not later than **5:00 PM** of **NOVEMBER 20, 2023**. Quotations submitted to different email address as stated above shall not be considered for evaluation.

Very Truly Yours,

ARNEL V. RADAZA

DSWD 10 Procurement Officer

Terms and Conditions:

1. Award shall be made on per:

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Item Basis

☐

Total Quoted Price

☐

Lot Basis
2. Quotation validity shall be

6 Months
3. Goods/Services shall be delivered/conducted within

15-30 working days upon receipt of PO
4. Place of Delivery

DSWD Field Office 10
5. Terms of Payment:

15-30 days after the inspections
- Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advice to Debit Account).

Account Name:

Account Number:

Bank Name

*Note: Non Land Bank of the Philippines accounts shall be charged a service fee.

6. Liquidated Damages/Penalty: *In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.*

7. For goods, please indicate brand, model and country of origin.

8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

9. Please indicate Warranty

10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.

website at www.philgeps.gov.ph and register for free.”
- ARNEL V. RADAZA

Procurement Officer
- Signature over Printed Name

PROOF OF RECEIPT

Quotation No: 23- 1720 -NP-SV
Items: MIXING BOWLS - STAINLESS STEEL STANDARD SIZE 26cm - 30 cm
Purpose: RJJWC - X - FOR THE CONDUCT OF TRAINING FOR BPA RESIDENTS IN REGION 10

Company Name	Representative	Position / Designation	Date	Signature

Canvasser